

Changing your password

You may change your Skyward Family Access password any time.

1) Login to Family Access



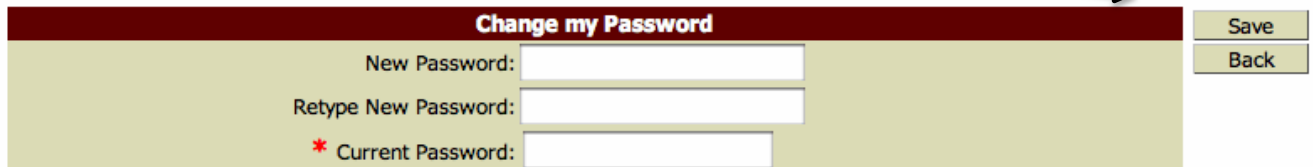
2) Click on the Account Info button in the upper right hand corner of the window.



3) Click on the Change My Password button

4) Enter your new password and your old password in the appropriate boxes.

5) Be sure to click the **Save** button when you are done.

A screenshot of the 'Change my Password' form. The form has a dark red header with the title 'Change my Password'. Below the header, there are three input fields: 'New Password:', 'Retype New Password:', and '* Current Password:'. To the right of the form are two buttons: 'Save' and 'Back'. An arrow points from the 'Save' button in the previous step's instruction to this 'Save' button.

* Your current password is required before saving changes to your Account.